INSTRUCTIONS FOR APPLICANTS SEEKING FINANCIAL SUPPORT

Applications are accepted no later than August 15, 2019. Requests for emergency grants will be considered as needed. Grants typically do not exceed $1,000.00. Application must be made annually for repeat funding. All requests are reviewed by a committee appointed by the President, and approved by the Board of Directors. Funds are generally distributed at a Rotary Club meeting later in the fall.

Review Criteria
Successful grants will fulfill the goal of Rotary "...to encourage and foster the ideal of service as a basis of worthy enterprise...."

Proposals will be evaluated on the basis of:

1. Program/Project fulfills the Rotary Four-Way Test:
   - Is it the truth?
   - Is it fair to all concerned?
   - Will it build goodwill and better friendships?
   - Will it be beneficial to all concerned?

2. Program/Project Quality
3. Community Impact
4. Ability of applicant to carry out the proposal

Eligibility
Project/program will take place within one year and will be open and available to the public, or serve a public need.

If an organization, one of the following must apply:
- Organization is a 501(c)(3), 501(c)(4), 509(a)
- Organization is a unity of government or school
- Eligible to receive donations as charitable contributions under section 170(c) of IRS code.
- Organization is new and has applied for, or is considering applying for, non-profit corporate status.

Limitations
Grants may NOT be used for projects or programs which:
- give academic credit
- have a religious purpose
- are cash prizes or awards
  (Rotary funded scholarships are available, see www.rotary7450.org for more information.)
- are fundraisers
- are used for hospitality expenses such as parties or receptions
- are used for lobbyist payments
- are for the benefit of individuals

Organizations receiving grants will be asked to:
1. Do a press release recognizing Rotary Club of Jenkintown support.
2. Make a presentation to the Club about the project (this is recommended before you apply)
3. Submit a final report before requesting additional funds (can be a part of the application).

If you have any difficulties completing this application, please contact:
John Di Benedetto at 215 285-9040 or john@dibenedettoarchitects.com
The Rotary Club of Jenkintown
PO Box 191, Jenkintown, PA 19046
APPLICATION FOR FINANCIAL SUPPORT
Please answer all questions as incomplete applications cannot be considered.

Due Date: 8-15-19
Name of Organization:
Address:
City: State: Postal or Zip code:
Contact Person: Title:
Phone E-mail address:
Rotary Member Sponsor: (If there is no sponsor, one will be assigned by our club)

Is the Organization tax-exempt? Yes Have you receive funds from Rotary before? Yes
Geographic Area Served:
Mission Statement or Purpose of Your Organization:

When and where (include date(s), location name(s)) will your project take place?

Please estimate the number of individuals who will be served by the project or program:

In a ONE page letter, please describe your request, including answers the following questions:
1. What are you proposing and what are the goals of the program/project?
2. How does the project address Rotary goals?
3. Describe your planning process and who else is involved?
4. What are the other resources needed to carry out the project/program?
5. What target audience and/or community will benefit?
6. How will you know if the project is successful?
7. If you received funds last year, was that project completed and what was the result?

Please enclose the following:
1. Copy of IRS Tax Exemption Ruling or Determination (new applicants only, if applicable)
2. List of members of your organization’s Board of Directors
3. One copy of a brochure, press clipping, et cetera, that may help us in considering your request
4. Project budget, if appropriate

Submit to: John DiBenedetto 201 York Road @ Summit Avenue, Suite 100, Jenkintown, PA 19046
john@dibenedettoarchitects.com  215-285-9040